



Board Briefs - [Para español, por favor haga click aquí.](#)
[March 8, 2022 Committee of the Whole Meeting](#)

Approval of Agenda

The Board voted to approve the March 8 agenda as presented.

Board Reports

President

Board President Jodi Shapira said that beginning with the March 29 meeting, there will be two opportunities for public comment. The first public comment will come before Board business and will be for items on that meeting agenda. The second public comment after Board business will be for general comments. President Shapira also said that once the governor's disaster declaration expires, all public comment will be made in person.

President Shapira then read [an open letter to the community](#), which was emailed to the District 113 community after the meeting adjourned.

Human Resources Committee

Human Resources Committee Chair Gayle Byck provided a summary of the February 22 meeting. Chair Byck said that the committee reviewed current and historical information about staffing, noting that the number of sections, students, and average number per section will drive the number of FTE in the fiscal year 2023 staffing recommendation later in the agenda.

Policy Committee

Policy Committee Chair Dan Struck provided a summary of the March 1 meeting. Chair Struck said the committee reviewed 15 policies with updates from PRESS, 14 appear later in the agenda for first reading, one has been sent back to legal for additional amendment considerations.

Administration Reports

Superintendent

FY23 Budget Updates

Superintendent Dr. Bruce Law provided the Board with an update on the budget for fiscal year 2023 ahead of the staffing discussion later in the meeting. Following budget discussions in November and December about the structural budget deficit resulting from operating expenses

exceeding revenues, Administration developed a plan to reduce the structural budget deficit over five years. The Board directed Administration to target the expenditure side of the budget for reductions with the amount of \$550,000 originally set for reduction in fiscal year 2023. Dr. Law reported that reductions in every area of the District resulted in a reduction of \$1.18 million exceeded the target and he thanked his leadership team for their hard work in achieving this result. Dr. Law said that there may be adjustments until the tentative budget is brought to the Board in June as some expenses are unknown. Dr. Law pointed to health insurance renewal rates that may increase by \$700,000, as an example, which will be discussed at the upcoming Finance Committee meeting.

FOIA Requests

Dr. Law reported the FOIA requests received since the last meeting and their disposition. The report is posted in BoardDocs online.

Discussion

Bollards Bid

The Board discussed a bid in the amount of \$45,000 from Manusos General Contracting, Inc. for a total of 18 bollards at six locations at each school. Adding the bollards to the campuses will comply with insurance recommendations. The item will come back for a vote at the March 29 meeting.

Lake County Tech Campus Intergovernmental Joint Agreement

The Board discussed a joint agreement between participating districts for the Lake County Area Vocational System. The Lake County Tech Campus offers vocational courses and programs to students of its participating districts. The item will come back for a vote at the March 29 meeting.

Bookstore Bid

The Board discussed a bid to outsource the bookstore operations and 1:1 device management for fiscal years 2023 through 2027. The savings from the proposed five-year contract from Becks Bookstores, Inc. is estimated to be \$798,806. Becks will provide an online bookstore that will integrate with the District's student information system, oversee copyright compliance with instructional materials, and provide full-time Chromebook support to students. The item will come back for a vote at the March 29 meeting.

Licensed and Non-Licensed Staffing Recommendation for 2022-23

Following the February 22 HR Committee meeting and fiscal year 2023 budget discussion, the Board discussed the staffing recommendation for the 2022-23 school year. For the first time, both the licensed and non-licensed staffing recommendation were brought together to provide a comprehensive look at the District's staffing allocation. The item will come back for a vote at the March 29 meeting.

Board of Education Policies – First Reading

2-260 Uniform Grievance Procedure

4-160 Environmental Quality of Buildings and Grounds

4-165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

4-170 Safety

4-175 Convicted Child Sex Offender; Screening; Notifications

5-20 Workplace Harassment Prohibited

5-30 Hiring Process and Criteria

5-50 Drug and Alcohol Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

5-90 Abused and Neglected Child Reporting

5-100 Staff Development Program

5-150 Personnel Records

5-185 Family and Medical Leave

5-200 Terms and Conditions of Employment and Dismissal

5-220 Substitute Teachers

Action

Approve Settlement Agreement for Student 2021-07

The Board approved as presented a settlement agreement for student 2021-07.

Bulk Fuel Bid

Following its discussion at the February 22 meeting, the Board voted to accept a bid in the amount of \$0.10 per gallon over the published Oil Price Information Service Index (OPIS) from Avalon Petroleum Company to provide bulk purchase and delivery of fuel.

IGA to share student records with Bannockburn School District 106

The Board voted to approve as presented an intergovernmental agreement (IGA) to share student records with Bannockburn School District 106.

IGA between Lake County Stormwater Management Commission and D113

The Board voted to approve as presented an intergovernmental agreement (IGA) with the Lake County Stormwater Management Commission to accept \$37,900 for a grant application for the Deerfield High School stormwater improvement project.

HPHS Library Construction Contracts

The Board voted to award work to the lowest responsible bidders for work in connection with the Highland Park High School Library project as recommended by Pepper Construction, the District's construction manager.

HPHS Library Construction – Pepper Construction Project Authorization

The Board voted to authorize subject to legal review Pepper Construction to provide construction management services in connection with the Highland Park High School Library.

Consent Agenda

The Board approved the consent agenda as amended. The consent agenda includes personnel, stipends, and board bills. Click on [this link](#) to access the meeting agenda and then scroll down to see consent agenda items beginning under number 10.

The meeting adjourned at 8:36 p.m.

Upcoming Meetings-

March 15, 2022 – Facilities Committee Meeting

4:00 – 5:30 p.m.

Administration Building

March 15, 2022 – Finance Committee Meeting

5:30 – 7:00 p.m.

Administration Building

March 29, 2022 – Regular Action Meeting

6:00 p.m. Closed Session, 7:00 p.m. Open Session

Administration Building